

Steven Grierson , President
Denise Quirk, Vice President
Belinda Thompson, Secretary/Treasurer
Dr. Rena Nora, Member
Dorothy North, Member
Kevin Quint, Member
Richard Vincent, Member

STATE OF NEVADA BOARD OF EXAMINERS FOR

ALCOHOL, DRUG AND GAMBLING COUNSELORS 625 FAIRVIEW DR, SUITE 124 CARSON CITY, NV 89701

775-884-8922 775-884-8920 fax

Website: www.nvbdo.state.nv.us
E-mail: Atkinson@govmail.state.nv.us

MEMORANDUM				
TO:	«FNAME» «LNAME»			
FROM:	Wendy Lay, Executive Director			
RE:	Renewal Application			
DATE OF NOTICE:	December 18, 2006			
	DATE IS: «EXPIRE_DT»			
fee of \$60.00 to the abe Examiners for Alcohol,	e as a supervisor, return this document a ove address prior to your expiration d Drug and Gambling Counselors. Formation requested below:			
Name	Phone Number			
Mailing Address		City	State	Zip
E-mail Address	rd with the following:	•		
Employers Name		Phone		
Employer Address		City, State & Zip		
Employer Fax	<u>.</u>			

Note: Failure to return all completed forms and fees **by due date** will result in **a late fee of \$75.00**. **Sixty days after your certificate expires**, you are no longer eligible to re-certify or re-license and it will be necessary to reapply under NAC 641C and retest if you wish to be certified or licensed. If you wish to place your certification/license in an inactive status you are allowed to do so for a year. In order to do so you must submit a letter requesting an inactive status plus a fee of \$25.00, this must reach the Board prior to your expiration date. If you have any questions please call me at 775-246-2260. **(OVER)**

I HEREBY MAKE APPLICATION TO RENEW MY CERTIFICATE OR LICENSE TO PRACTICE AS AN ALCOHOL AND DRUG ABUSE COUNSELOR SUPERVISOR IN THE STATE OF NEVADA FOR THE NEXT 24-MONTH PERIOD. I HEREBY ATTEST TO THE FOLLOWING:

SIGNATURE	DATE		
I certify under p	penalty of perjury that all information on this form is true and correct.		
If yes, please lis	t type and license or certificate number(s)		
Do you hold any	y other professional license in the State of Nevada or another State?		
If you have rece degree or transc	ived an additional degree since the last reporting period, please provide the Board with a copy of your ript.		
	I am subject to a court order for the support of one or more children and am not in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.		
	I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order:		
	I am not subject to a court order for the support of a child.		
G.	In order to provide child support information, FEDERAL LAW REQUIRES YOU TO CHECK ONE OF THE FOLLOWING :		
F.	agree to follow the Ethical Standards and Requirements as identified in NAC 641C.		
E.	I have never been chemically dependent and/or have a problem gambling, and for a minimum of the past two years I have used alcohol and other drugs and/or gambled in a responsible manner - if at all.		
D.	am in active recovery from chemical dependency and/or problem gambling, and have maintained my abstinence for a minimum of the past two years; If in recovery from problem gambling, please state now many years If in recovery from a substance use disorder, please state how may years or		
C.	I have not been arrested, convicted or indicted of any offense or had action taken or initiated agains any certification or licensure in any state since my certificate or license was last renewed.		
В.	I declare that I have no mental or physical conditions that prevent me from delivering counseling services at all times.		
A.	I have satisfactorily completed the required 10 hours of approved continuing education as required under NAC 641C.		

Note: It is the responsibility of each individual to notify the Board in writing of a change of address, employment or name within 10 days after the change.

Regarding continuing education hours: the Board no longer requires you to submit copies of the certificates. However, you need to keep your certificates for a period of three years after your renewal date incase you are audited.